FPC Committee End of Year Report
Distance Education and Technology

Co-Chairs: Bruce Mousa and Jeanne Repetto
FPC Representative: Swapna Kumar
Dean's Office Representative: Tom Dana

Official Members: Suzanne Colvin, Linda Eldridge, Meg Kamman, Swapna Kumar, Bruce Mousa and Jeanne Repetto

Other Members: Trace Choulat, John Donaldson, Daniel McCoy, Domenic Durante

2014-2015 Meeting dates
- October 10, 2014
- November 14, 2014
- December 12, 2014 (cancelled)
- January 9, 2015
- February 13, 2015
- March 13, 2015
- April 10, 2015

Major accomplishments
- Reviewed and updated ETC migration plan to Canvas to align with changes in university/college-level time frames for Canvas.
- Worked with ETC to develop a timeline for faculty to become aware of UF Markers and Standards of Excellence and to ensure that revised courses migrating into Canvas align with UF Markers and Standards of Excellence.
- Reviewed the UF Markers and Standards of Excellence for online courses and developed a plan for ETC to offer one-on-one 'collaborative reviews' to faculty to assist in aligning courses.
- Made recommendations based on student and ETC staff input for college-wide online support for on-campus courses using Canvas.
- Discussed strategies to maintain and improve online courses to include branding and standard frameworks and templates that include UF Markers and Standards of Excellence.
- Reviewed the status of COE's meeting the 504 and 508 requirements in online learning.

Document
- Survey results (15 out of 40 students responding)
- Recommendations for offering online support for face-to-face courses.
  - Issue to review and resolve - how best to upload large assignments and other large resources.

- o Develop a set of common elements that should be included on course sites (e.g., syllabus, grades, opportunity for student collaboration, supporting resources).
- o Develop a 2-year campaign to incorporate online support for all face-to-face courses.
- o Develop a plan to support faculty and address needs they identify as they use online support.

Recommended tasks for next year
- Work with ETC to implement a plan for college-wide online support for on-campus courses using Canvas.
- Work with ETC to ensure that revised courses migrating into Canvas align with UF Markers and Standards of Excellence.
- After complete migration to Canvas, review the task force document and revise as necessary to incorporate new practices from the university.
- After complete migration to Canvas, review the technology needs assessment as well as strategies to maintain and improve online courses, including branding and standard frameworks and templates that include UF Markers and Standards of Excellence.
- Review the status of COE's meeting the 504 and 508 requirements in all online learning.
- Support ETC in their work to provide online support to on-campus, face-to-face courses.
- Review the COE standard course site template, review the roll-outs/pilots for online courses and make suggestions for full implementation.