

Budgetary Affairs Committee (BAC)

February 16, 2022

9-10am

Minutes

Zoom link: <https://ufl.zoom.us/j/98394643096?pwd=L1FkYy9McThrUE44eDgwNVdidHIZdz09>

In attendance:

HDOSE: Cliff Haynes

SESPECS: Ashley MacSuga-Gage, Kristen Kemple

STL: Sevan Terzian, Alyson Adams

Dean's office: Glenn Good, Sandra Bass

FPC Rep: James McLeskey, Angela Kohnen (FPC President)

1. **Approved prior minutes.** Minor edits made.
2. **Dean's Report on budget updates and issues**
 - a. We are still flat spending; no new budget issues. Word in Tallahassee is that our budget request from UF should be approved.
 - b. Huron group update: Uncertainty because Fuchs does not want to start a new model until new President is in place but CFO wants it done sooner. Other universities that have implemented it tell us that each university has a modified plan that is specific to them. In their meeting with us, they didn't account for a lot of expenses or for summer budget for example.
 - c. Sandra added information on fringe pool. Last year they did not cover the increase and college had to cover it. But we're still holding our own on our budget. Also provost's office owes us some money and Sandra is still asking for it.
3. **Discussion of Guidelines & Principles document for budget decisions.**
 - a. Alyson noted the emphasis on following the college strategic plan, but it was hard to locate. Angela sent it and Alyson added it to our TEAMS folder. It's from 2011, probably a bit dated.
 - b. Glenn noted that decisions are made with a collection of Directors, Deans, etc. who consider the university and college priorities. If we need to update the Strategic Plan, we can when we are better staffed, if it is valued. James noted that it does allow us to vocalize our values, but probably not worth our time to spend a great deal of time, but would be good to update it since it's so old.
 - c. Discussion: University is pushing Core Values, and Diversity strategic plan, so maybe it is time for us to look at it, but since we are getting a new President, makes sense to wait. If we do revise, probably don't need as big a process as 2011 was. Next year might be a good time to survey faculty before we get a new President, then take his/her goals/vision into account to create a new Strategic Plan. New Directors possibly coming in next year, too. Remind next year's LRP about the 2011 document and why we believe it should be updated.
 - d. Discussion about challenges of staffing committees who have big tasks ahead.

- e. Glenn doesn't have a huge need for an extensive, new document, but we should refresh it because the date is so old. Small edits perhaps, recommended for next year's LRP as a charge from FPC. We'd like to be able to provide a new President with our (more current) strategic plan.
 - f. **ACTION: Angela will place this topic on LRP list of charges for next year from FPC for a review but not a major overhaul.**
- 4. Update on Merit Process reviews & collaboration with FAC on 1/24 .**
- a. FAC has not gone deeply into the CBA alignment, so Cliff and Alyson will look at CBA to make sure our recommendations are aligned. We were waiting on HDOSE to finish their policy revision. HDOSE has taken some of our recommendations in mind when revising.
 - b. **ACTION: Cliff and Alyson will look at the BAC recommendations and ensure they are not conflicting with CBA, then move them forward to FPC, and close that chapter.**
- 5. COE Budget Forum planning**
- a. FPC is generating questions/topics; but there's so little we can share about the budget that it might not make sense to have a forum if we don't have info. Colleges are all on hold with no information.
 - b. There were some basic topics about budget, color of money, etc. that might be informative to some people. How money flows in and out, where raises come from, etc. Might be helpful to new faculty. Budget 101. What terms mean: deferred maintenance; capital costs, ENG; and how these things impact faculty. Knowing more helps faculty ask better questions at a more detailed budget forum later. Sandra noted that there is a "Color of Money" training by UF that anyone can take. That invitation may best come after the forum. Angela was also hoping we'd hear more about the decision-making process around when to cancel a class for low enrolment. Glenn will invite George Kolb to present on color of money.
 - c. *(Post-meeting note from Cliff: Be clear in the description sent to everyone about what this will cover and that it will not cover the new budget model, so that everyone knows what to expect.)*

Next Meetings:

- March 16, 9-10am, zoom
- April 20, 9-10am, zoom

Budget Forum:

- April 27, noon – 1pm, Conference Center